

NASSAU COUNTY WORK AUTHORIZATION #06

Contract Number:	CM3621
Consultant/Vendor:	S2L, Inc.
Consultant/Vendor Contact Name:	Samuel B. Levin
Consultant/Vendor Contact Phone Number:	407-475-9163
Consultant/Vendor Contact Email Address:	slevin@s2li.com
Project Short Title:	Leachate Collection System Pipe Cleaning/Inspection and Report West Nassau Landfill
Total Amount of Previous Work Authorizations:	\$144,668.00
Amount of this Work Authorization:	\$34,034.00
New Contract Amount including this Work Authorization:	\$178,702.00
Funding Source:	01362534-531000 \$34,034.00

This Work Authorization is issued pursuant to the Contract referenced above between Nassau County and the Consultant/Vendor for the following services:

ARTICLE 1. Description of Services. Consultant/Vendor shall provide the services as set forth in Exhibit “A”, attached hereto and incorporated herein.

ARTICLE 2. Time Schedule. Consultant/Vendor anticipates the services to be completed pursuant to the time schedule contained in Exhibit “A”, attached hereto and incorporated herein, or no later than 120 days from Notice To Proceed. The parties agree that this Work Authorization shall be considered as the Notice to Proceed.

ARTICLE 3. Compensation. Consultant/Vendor shall be compensated for the services in detailed in Exhibit “1”, attached hereto and incorporated herein, using rates previously established in the Contract referenced above.


ARTICLE 4. Other Provisions. This Work Authorization shall become a part of the Contract when executed by both parties. Any Work Authorization entered into prior to expiration or termination set forth in the Contract shall continue in effect through the earlier of: (i) the date all of the Services thereunder have been fully completed and accepted by Nassau County, or (ii) until such time as such Work Authorization expires or is terminated in accordance with its terms or is terminated pursuant to Article 2 hereof. Consultant/Vendor acknowledges that all drawings, data, electronic files and other information required for this Work Authorization has been accepted by Consultant/Vendor. Specifically, all electronic files have been reviewed and accepted for the purposes of this Work Authorization.

RECOMMENDED AND APPROVED BY:

Department Head/Managing Agent:	<i>Doug Podiak</i>	9/10/2024	
		Date	
Procurement:	<i>Lanese Melrose</i>	9/11/2024	
		Date	
Office of Management & Budget:	<i>Chris Lacambra</i>	9/10/2024	
		Date	
County Attorney:	<i>Denise C. May, Esq., BCL</i>	9/12/2024	9/12/2024
	Denise C. May	Date	

IN WITNESS WHEREOF, the Parties have caused this Work Authorization to be executed by its duly authorized representatives, effective as of the last date below.

NASSAU COUNTY, FLORIDA



By: Taco Pope
 Its: Designee
 Date: 9/12/2024

S2L, INCORPORATED

BY: Samuel B. Levin
 Print Name: Samuel B. Levin
 Title: President
 Date: 9/11/2024

EXHIBIT "A"

Scope of Services

Leachate Collection System Pipe Cleaning/Inspection and Report West Nassau Landfill

County Contract and Work Authorization Number: CM3621-WA06

S2Li Project Number: 24-1061

Nassau County ("County") collects landfill leachate from its closed West Nassau Landfill through a services of pipes located at the bottom of the landfill cells in order to meet federal and state regulations. As required by Chapters 62-701.400 (4) (d) and 62-701.500 (8)(h), Florida Administrative Code (F.A.C.), and the Landfill's Long-Term Care Permit, at least once every five years, the leachate collection system is to be water pressure cleaned or inspected by video recording. Results of the collection system cleaning or inspection are to be made available to the Florida Department of Environmental Protection ("FDEP") upon request. Therefore, the County needs the leachate collection system piping in the 42-acre closed section of the West Nassau Landfill to have high-pressure water-jetting and explosion-proof video-inspection services on 14,800 liner feet (LF) of 8"/10"/12" leachate collection piping at 20 cleanout locations and sumps vacuum pumped out at 7 locations.

Under the scope of services for this Work Authorization, S2L, Incorporated ("S2Li") will provide an experienced Contractor ("Florida Jetclean") to conduct the high-pressure water-jetting and explosion-proof video-inspection services of the leachate collection system piping and report as further detailed below:

Scope of Services

Florida Jetclean will conduct high-pressure water-jetting and explosion-proof video-inspection services on 14,800 LF of 8"/10"/12" leachate collection piping at 20 cleanout locations and vacuum pumped out at sump 7 locations. Upon completion of the cleaning and inspection, Florida Jetclean will prepare and submit a report to the County. Additional detail is provided in the attached proposal from Florida Jetclean and is to be made a part of this Work Authorization.

Schedule

Work under the Scope of Services provided above is expected to be completed within 120 days upon receipt of a County Notice to Proceed. The fieldwork will attempt to be conducted at the West Nassau Landfill after Thanksgiving 2024, and before the end of the calendar year.

Cost Estimate

The estimated cost to conduct the Work described in the Scope of Services and Work Authorization Assumptions is not to exceed **\$34,034.00**. A detailed breakdown of the estimated labor hours and expenses is included in the attached Exhibit 1, but actual labor hours, labor categories, and type of

expenses used may vary. Fees for Engineering services shall be invoiced on a time and material basis according to the hourly labor rates and schedule of reimbursable expenses identified in Contract No. CM3621 as amended. A contingency budget has been established in case of weather delays or if additional vacuum cleaning is required. The County will be notified when the overall project budget is nearing its limit.

Work Authorization Assumptions

- The County will be responsible for unbolting all of the leachate pipe cleanout covers and placing the covers to the side. The County will also be responsible for removing pumps from the sumps and vacuuming them clean of debris from the jetting process. Upon the completion of the Work, the County will re-bolt the leachate pipe cleanout covers and reinstall the pump to place them back into operation.
- The pipe jet cleaning covers biomass and light silt removal, removable by one pass of the jet nozzle. Pipes affected by heavy non-routine silting, scale removal, or heavy blockage penetration, will require additional hourly billing for extended jet cleaning, video truck, and pipeline water blasting time.
- The County will provide an adequate, no charge, on-site water supply for jet cleaning.
- No pumping or vacuum removal from the leachate collection piping is included. Throughput from pipe jetting will be directed downstream toward sumps and/or pump stations for removal in those locations.
- Two-wheel drive vehicle access within 10 feet to 15 feet of each cleanout or manhole will be available.
- Continuity of access will be provided, allowing work to be carried out on a single mobilization.
- Exposed and opened cleanouts/manholes at ground level will be made available.
- Standby time chargeable at \$250.00 per hour should delays occur not due to Work performance e.g., bad weather, access problems, high leachate flow levels, etc.
- Pricing is unrelated to actual or achieved footage but to the number of setups required and the time we anticipate being on site.
- Current technology limitations may preclude the use of tractor video systems (range 1250 feet) in 8 inch lines restricted to cleanout access. If a push video system has to be used, the point of entry will be limited to a maximum of +/-400 feet from each point of entry.
- Equipment and procedures fully meet Occupational Safety and Health Administration (OSHA) and FDEP requirements. In particular, video inspection equipment is certified Class 1, Division 1, Groups C & D (i.e., explosion proof). This is mandated in methane piping by OSHA.
- Video log and report together with videos on a flash drive will be provided after completion. The County is to maintain the final report for its records and any inquiries from the FDEP. The report may be submitted to FDEP at the time of its 5-year Landfill Stabilization Report to be submitted no later than July 2025.

July 24, 2024

Total Project Costs

S2Li Fee Estimate

ATTACHMENT 1 OF EXHIBIT "A"
Leachate Collection System
Cleaning/Inspection and Report
West Nassau Landfill
 Nassau County, Florida

S2Li No. 24-1061

County No. CM3621-WA06

LABOR		LABOR CATEGORY AND RATE							TOTAL HOURS	SUBTOTAL LABOR
		Project Dir./ Principal \$295.00	Regional Manager/ QC Officer/Senior Project Manager \$254.00	Principal Engineer \$204.00	Senior Engineer \$179.00	Project Engineer \$129.00	Associate Engr./ CADD \$95.00	Office Manager \$116.00		
TASK	DESCRIPTION									
1	Leachate Collection System Cleaning/ Inspection and Report	2	16	0	0	4	0	4	26	\$5,634.00
SUBTOTALS:		2	16	0	0	4	0	4	26	\$ 5,634.00

EXPENSES		Field Vehicle (\$110/day)	Lab Testing (est.)	Equipment Rental (est.)	Parts (est.)	Contingency (est.)	Contractor (Florida Jetclean) (est.)			SUBTOTAL EXPENSES
TASK	DESCRIPTION									
1	Leachate Collection System Cleaning/ Inspection and Report	\$ -	\$ -	\$ -		\$ 2,500.00	\$ 25,900.00			\$ 28,400.00
SUBTOTALS:		\$ -	\$ -	\$ -	\$ -	\$ 2,500.00	\$ 25,900.00	\$ -	\$ -	\$ 28,400.00

COST SUMMARY				
TASK	DESCRIPTION	S2Li LABOR	EXPENSES	TASK TOTAL
1	Leachate Collection System Cleaning/ Inspection and Report	\$ 5,634.00	\$ 28,400.00	\$ 34,034.00
TOTALS		\$ 5,634.00	\$ 28,400.00	\$ 34,034.00

ATTACHMENT 2 OF EXHIBIT "A"

FLORIDA JETCLEAN

**HIGH PRESSURE WATER JETTING – EXPLOSION PROOF INSPECTIONS
PIPE LOCATING – NO DIG POINT REPAIRS - VACUUM TRUCK SERVICES**

1660 Sea Breeze Drive
Tarpon Springs, FL 34689
www.floridajetclean.com

TEL : 800-226-8013
FAX : 813-926-4616

PROPOSAL

DATE : 3/1/2024
TO : Mr. Culver – S2LI
FROM : Ralph Calistri (floridajetclean@yahoo.com)
SUBJECT : Leachate Collection System Maintenance at W. Nassau County Landfill

Thank you for your inquiry. We confirm our capability and interest in carrying out this work at the West Nassau County Landfill.

FLORIDA JETCLEAN specializes in leachate collection system maintenance and inspection, and has developed a considerable amount of specific expertise in this field over the last 30+ years. Our company has worked at an extensive number of landfills in Florida, Georgia, the Carolinas, Delaware, and westward to Arkansas. We have worked with most engineering companies active in this field, and have also fostered excellent working relationships with the regulatory authorities. We use modified jetting equipment designed to achieve extended pipe distances found in landfill environments and our explosion proof camera equipment complies with OSHA and regulatory mandates for methane environments. Substantial references are available on request.

- 1) **Florida Jetclean, Inc. is consistently successful in Leachate pipe cleaning because of our ability to address extended distances from a single point of entry.** Typical lower-end equipment is designed for much shorter pipes in sewer environments and is just not capable of distances required in Leachate collection systems. We will provide very capable, high-end equipment, and seasoned operators to help ensure success. Our current distance record from a single point of entry is 1,650’.
- 2) Florida Jetclean, Inc. uses only **explosion proof** (certified Class 1, Division 1, Gas Groups C & D) video inspection equipment. **THIS CERTIFICATION IS MANDATED BY OSHA IN METHANE PIPING.** Our equipment and procedures fully meet OSHA and DEP requirements, and **we will put it in writing.**

Proposal to provide high-pressure water-jetting and explosion-proof video-inspection services on 14,800 LF of 8”/12” leachate collection piping at 20 cleanout locations:

Total Cost For Jetting, Video-Inspection, Mob, Demob, Per Above \$ 25,900.00

The proposal is subject to the following:

- Above pricing covers any work scheduled through 2Q-2025.
- The above pipe jetcleaning covers biomass and light silt removal, removable by 1 pass of the jet nozzle. Pipes affected by heavy non-routine silting, scale removal, or heavy blockage penetration, will require additional hourly billing for extended jetcleaning, vacuum truck, video truck, and pipeline waterblasting time.
- An adequate, no charge, on site water supply for jetcleaning.
- No pumping or vacuum removal is included. Throughput from pipe jetting will be directed downstream toward sumps and/or pump stations.
- 2 wheel drive vehicle access within 10'-15' of each cleanout or manhole
- Continuity of access allowing work to be carried out on a single mobilization
- Exposed and opened cleanouts/manholes at ground level
- Standby time chargeable at \$250.00 per hour should delays not of our making delay progress e.g. bad weather, access problems, high leachate flow levels, etc.
- Pricing is unrelated to actual or achieved footages but on the number of setups required and the time we anticipate being on site.
- Current technology limitations may preclude the use of tractor video systems (range 1250') in 8" lines restricted to cleanout access. If a push video system has to be used, we will be limited to a maximum +/-400' from each point of entry.
- Our equipment and procedures fully meet OSHA and DEP requirements. In particular our video inspection equipment is certified Class 1, Division 1, Groups C & D (i.e. explosion proof). This is mandated in methane piping by OSHA.
- Video log and report together with videos on flash drive will be provided after completion.

Regards,



Ralph Calistri – Florida Jetclean



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/23/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marsh & McLennan Agency, LLC 1000 Corporate Dr Ste 400 Ft Lauderdale FL 33334	CONTACT NAME: PHONE (A/C, No, Ext): _____ FAX (A/C, No): _____ E-MAIL ADDRESS: FLCertificates@Marshmma.com														
INSURED S2L, Inc. 531 Versailles Dr Ste 202 Maitland FL 32751	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Continental Casualty Company</td> <td style="text-align: center;">20443</td> </tr> <tr> <td>INSURER B : Transportation Insurance Company</td> <td style="text-align: center;">20494</td> </tr> <tr> <td>INSURER C : Evanston Insurance Company</td> <td style="text-align: center;">35378</td> </tr> <tr> <td>INSURER D : National Fire Insurance Co of Hartford</td> <td style="text-align: center;">20478</td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Continental Casualty Company	20443	INSURER B : Transportation Insurance Company	20494	INSURER C : Evanston Insurance Company	35378	INSURER D : National Fire Insurance Co of Hartford	20478	INSURER E :		INSURER F :	
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INSURER E :															
INSURER F :															

COVERAGES **CERTIFICATE NUMBER: 1369368866** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	2075876503	1/1/2024	1/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
D	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	2075880437	1/1/2024	1/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	Y	Y	2095585866	1/1/2024	1/1/2025	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y	WC275880387	1/1/2024	1/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Professional Liability			MKLV2ENV103891	1/1/2024	1/1/2025	Ea Claim \$2,000,000 Deductible \$5,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Continuing Contract for Professional Engineering Services - Solid Waste Landfills and Other Related Ancillary Facilities for Nassau County, Florida.

Certificate holder, as Designated Organization, is an Additional Insured as respects General Liability and Automobile Liability. Umbrella follows form to the underlying policies as respects to Additional Insureds. Waiver of Subrogation as respects General Liability, Auto and Workers Compensation in favor of Additional Insured. 30 Day notice of Cancellation (10 days for non-payment) in favor of Additional Insured as respects General Liability. All of the above applies when required by written contract subject to the terms, conditions and exclusions of the policy.

CERTIFICATE HOLDER

CANCELLATION

Nassau County Board of County Commissioners 96135 Nassau Place Suite 2 Yulee FL 32097	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Certificate Of Completion

Envelope Id: E076A24EF62D4F3F8FB60D0CA0A29BFF	Status: Completed
Subject: Complete with DocuSign: S2Li-WA06 requisition.pdf, Work Authorization Form -WA06.docx, S2Li_WA0...	
Source Envelope:	
Document Pages: 9	Signatures: 9
Certificate Pages: 6	Initials: 3
AutoNav: Enabled	Envelope Originator: Amanda Johnson ajjohnson@nassaucountyfl.com
Envelopeld Stamping: Enabled	IP Address: 50.238.237.26
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	


Record Tracking

Status: Original 9/9/2024 2:47:13 PM	Holder: Amanda Johnson ajjohnson@nassaucountyfl.com	Location: DocuSign
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Signer Events

Signature	Timestamp
Doug Podiak dpodiak@nassaucountyfl.com Facilities Director Nassau County BOCC Security Level: Email, Account Authentication (None)	Sent: 9/9/2024 3:08:17 PM Viewed: 9/10/2024 7:38:14 AM Signed: 9/10/2024 7:38:24 AM
Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	


Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Tracy Poore tpoore@nassaucountyfl.com OMB Admin Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 9/10/2024 7:38:26 AM Viewed: 9/10/2024 7:59:44 AM Signed: 9/10/2024 8:01:10 AM
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Electronic Record and Signature Disclosure:
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chris lacambra clacambra@nassaucountyfl.com OMB Director Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 9/10/2024 8:01:13 AM Viewed: 9/10/2024 10:46:36 AM Signed: 9/10/2024 10:46:52 AM
Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26		

Electronic Record and Signature Disclosure:
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Lanaee Gilmore lgilmore@nassaucountyfl.com Procurement Director Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 9/10/2024 10:46:55 AM Viewed: 9/11/2024 10:35:44 AM Signed: 9/11/2024 10:35:49 AM
Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26		

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Signer Events	Signature	Timestamp
<p>Samuel B. Levin slevin@s2li.com President Security Level: Email, Account Authentication (None)</p>	<p><i>Samuel B. Levin</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 72.188.176.10</p>	<p>Sent: 9/11/2024 10:35:52 AM Viewed: 9/11/2024 3:19:08 PM Signed: 9/11/2024 3:19:49 PM</p>
<p>Electronic Record and Signature Disclosure: Accepted: 9/11/2024 3:19:08 PM ID: b380e152-4b4f-495d-baa4-f0c99c5b2bc7</p>		
<p>Elizabeth Moore emoore@nassaucountyfl.com Assistant County Attorney Nassau County Security Level: Email, Account Authentication (None)</p>	<p><i>EM</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 9/11/2024 3:19:52 PM Viewed: 9/12/2024 4:22:34 PM Signed: 9/12/2024 4:22:53 PM</p>
<p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>		
<p>Denise C. May, Esq., BCS dmay@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)</p>	<p><i>Denise C. May, Esq., BCS</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 9/12/2024 4:22:55 PM Viewed: 9/12/2024 4:31:12 PM Signed: 9/12/2024 4:31:20 PM</p>
<p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>		
<p>Taco Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)</p>	<p></p> <p>Signature Adoption: Drawn on Device Using IP Address: 50.238.237.26</p>	<p>Sent: 9/12/2024 4:31:24 PM Viewed: 9/12/2024 5:53:50 PM Signed: 9/12/2024 5:53:55 PM</p>
<p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>		
<p>BOCC AP boccap@nassauclerk.com Nassau County Clerk Security Level: Email, Account Authentication (None)</p>	<p><i>L.BELTON</i></p> <p>Signature Adoption: Uploaded Signature Image Using IP Address: 12.23.69.254</p>	<p>Sent: 9/12/2024 5:53:59 PM Viewed: 9/13/2024 9:52:28 AM Signed: 9/13/2024 9:52:34 AM</p>
<p>Electronic Record and Signature Disclosure: Accepted: 2/4/2021 9:59:11 AM ID: 6238f06a-a4ad-4d45-a7f5-929d04629059</p>		

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Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
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Procurement Department
Procurement@nassaucountyfl.com
Security Level: Email, Account Authentication (None)

COPIED

Sent: 9/12/2024 5:53:59 PM
Viewed: 9/13/2024 9:56:52 AM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Clerk Services
Clerkservices@nassaucountyfl.com
Security Level: Email, Account Authentication (None)

COPIED

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Electronic Record and Signature Disclosure:
Accepted: 1/24/2022 11:47:51 AM
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Signing Complete	Security Checked	9/13/2024 9:52:34 AM
Completed	Security Checked	9/13/2024 9:52:38 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, County of Nassau (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Nassau:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bsimmons@nassaucountyfl.com

To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Nassau

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Nassau

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.